

TO: Pastors, Administrators, Principals, Business Managers
FROM: Kathleen Pierce, Director Workers' Compensation Office
DATE: April 27, 2010

SUBJECT: MANDATORY WORKERS' COMPENSATION POSTING

***UPDATED BWC CERTIFICATE OF EMPLOYER'S
RIGHT TO PAY COMPENSATION DIRECTLY***

IF YOUR LOCATION IS NOT COVERED UNDER THE DIOCESAN WORKERS' COMPENSATION POLICY, PLEASE DISREGARD THIS NOTICE.

Annually, the Ohio Bureau of Workers' Compensation (BWC) issues a Certificate of Employer's Right to Pay Compensation Directly, to self insured employers. Following please find a copy of that certificate which, **BY LAW**, must be posted conspicuously in every location covered under the Diocesan Workers' Compensation Policy.

Please be advised that the Ohio BWC has issued this certificate extending coverage through February, 2011. Please replace the updated certificate immediately with the existing certificate currently in place in each of your locations.

Please note, all forms required to complete an application for a work related injury can be found at www.dioceseofcleveland.org. Choose the *A-Z Tab* then select *Workers' Compensation Office*.

The Diocesan Workers' Compensation Office must be notified of ANY work-related injury within twenty-four hours of the occurrence via phone, 216-696-6525 ext. 3400, fax, 216-861-0406, or email, kpierce@dioceseofcleveland.org.

If you have any questions, please contact me directly at 216-696-6525 ext. 3400, or via e-mail at kpierce@dioceseofcleveland.org.

Thank you for your anticipated cooperation.